



Nonsuch Dulcimer Club

The friendly UK club for Dulcimer enthusiasts

Registered Charity Number: 1184249

Health and Safety Policy

Statement of Intent

This is the health and safety policy of Nonsuch Dulcimer Club, which is a small UK-registered, volunteer-run charity. We do not employ any staff or have any premises. Our physical events are held in hired residential halls or accommodation such as schools/colleges or village halls.

Our health and safety policy is to:

- Ensure safe practice by our volunteers, including trustees and committee members;
- Prevent accidents or harm to attendees at any Nonsuch event;
- Ensure that, if accidents do occur, they are recorded in accordance with our procedures and relevant health and safety law, and appropriate follow-up/"lessons learned" implemented.
- Ensure safe accommodation for those attending our events and minimise risk for all of our activities;
- Review and revise this policy as needed.

Responsibility for Health and Safety

Overall and final responsibility for health and safety rests with Nonsuch Dulcimer Club's Board of Trustees, delegated as appropriate to committee members and individual volunteers who may be nominated for specific tasks or events. All volunteers should adhere to club policies, take reasonable care of their own health and safety, and report all health and safety concerns promptly to a trustee.

Arrangements for Health and Safety

We have the following measures in place:

- **Risk Assessment:** We will complete risk assessments, where needed for events. We will take action to mitigate identified risks, including at events hosted by other venues, in consultation with the venue management.
- **Accident recording:** Accidents involving attendees at Nonsuch events, will be recorded on the prescribed reporting forms (either those supplied by the venue or our own forms as appropriate) and the required follow-up ensured.
- **Communication/Training:** We will publish all relevant club policies on our website and ensure that trustees, committee members and key volunteers have read and understand them. We have access to relevant training via the Charities Commission and NCVO.
- **Consultation:** We will keep up-to-date with current government safety guidelines directly and through the Charity Commission and NCVO. We will consult committee members and volunteers as safety matters arise, and when we review health and safety.

Signed: S. E. Whytehead

Name: Sally Whytehead

Date Approved by Board of Trustees: 31/07/2023

Next Review Date: 31/07/2024

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